

Minutes – Board Meeting
Walter A. "Slim" Thorpe Recovery Centre Society
Thursday, July 16, 2026 17:45 hrs
Thorpe Recovery Centre – Board Room

Attendance: Marie Gerhardt, Sharon Williams, Gary Herriot, Mindy Hawthorne, Bev Spencer, Roxanne Smith, Tami Molle, Scott Abel

Recorder: S. Williams

Call to Order

Meeting called to order at 17:49 hrs by Chair M. Gerhardt

Quorum Met.

Opening Prayer and Land Acknowledgement

T. Molle provided the Land Acknowledgement.

M. Hawthorne led the group in the Serenity Prayer.

3.1- Adoption of Minutes of Meetings held June 18 and July 7, 2026

Moved by R. Smith, seconded by B. Spencer

That the Board approve the minutes of the June 18, 2026 meeting, as presented.

CARRIED

Moved by M. Hawthorne, seconded by G. Herriot

That the Board approve the minutes of the July 7, 2026 special meeting, as presented.

CARRIED

3.2- Addition to the Agenda

Moved by T. Molle, seconded by R. Smith

That the Board approve the agenda for the July 16, 2026 meeting with the following additions:

4.12.4 Board Governance Evaluation & Continuous Improvement Framework

6.3 Retiring Board Members

CARRIED

3.3- Declaration of Conflict of Interest

No conflicts of interest declared.

4.0 Reports

4.1 CEO Recruitment

The Chair provided an update of the CEO recruitment process.

4.2- CEO Report

Moved by B. Spencer, seconded by M. Hawthorne

That the Board accept the Interim CEO Report as presented.

CARRIED

4.3- Audited "Draft" Financial Statements for the fiscal YE March 31, 2026 YE

Moved by R. Smith, seconded B. Spencer

That the Board approved the audited Financial Statements for the fiscal year ending March 31, 2026.

CARRIED

4.4- Review Adjusting Journal Entries related to the March 31, 2026 Year End

4.5-Internal Unaudited Financial Package – Three Months ended June 30, 2026

4.6- Client Safety Report

No Report

4.7- Utilization Report

April 2026 – June 2026

4.8 Client Discharge Summary

January 2026 – June 2026

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4.9- Client Satisfaction Surveys

Tabled

4.10 OH+S Minutes

No Report

4.11 Human Resources Report

April 2026 – June 2026

Moved by G. Herriot, seconded by T. Molle

That the Board accept all reports provided by Administration for information.

CARRIED

4.12- Governance Committee Report

4.12.1 Whistleblower Policy – Tabled

4.12.2 Board Committee Policy 1.11

Moved by G. Herriot, seconded by R. Smith

That the Board approve the amendment to Policy 1.11 as presented.

CARRIED

4.12.3 Board Recruitment Policy 1.05

Moved by T. Molle, seconded by M. Hawthorne

That the Board approve the revisions to Policy 1.05 as presented.

CARRIED

4.12.4 Board Governance Evaluation & Continuous Improvement Framework

The draft Board of Directors self-evaluation tool was circulated to the Board.

Moved by R. Smith, seconded by T. Molle

That the Board approve the Board Governance Evaluation & Continuous Improvement Framework as a tool for Board self-evaluation, to be completed annually.

CARRIED

Board members were asked to complete the self-evaluation and return to the next regular board meeting.

4.13- Recruitment Committee Report

Board members with expiring terms are Marie Gehardt, Gary Herriot and Roxanne Smith. Resignations have been received from Gary Herriot and Marie Gerhardt, while Roxanne Smith has agreed to serve an additional three-year term.

Moved by T. Molle, seconded by M. Hawthorne

That the Board accept the resignation of Marie Gerhardt from the Board of Directors effective immediately following the Annual General Meeting.

CARRIED

Moved by R. Smith, seconded by S. Williams

That the Board accept the resignation of Gary Herriot from the Board of Directors effective immediately following the Annual General Meeting.

CARRIED

There will be four vacancies to fill on the Board. The committee reported that there have been 4 applications received and that interviews have been scheduled with each of the applicants.

4.14- Communications Committee Report

The Committee reported that they would like to circulate the latest edition of The Buzz Newsletter at locations around Lloydminster.

4.15- Presentation

No Presentation

5- Action Items from Previous Meeting(s)

5.1- Strategic Planning / Operational Plan

5.2- Accreditation Standards (standing)

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5.3- Capital Expansion / Needs Assessment Update

Moved by B. Spencer, seconded by M. Hawthorne

That the Board direct Administration to draft a Request for Proposals for a needs assessment to address facility needs, operational capacity and future growth planning.

CARRIED

5.4- Performance Reviews – Board Chair and Board Directors

Tabled

6- New Business

6.1- Appointment of Auditor for the March 31, 2027 Fiscal Year End

Moved by S. Williams, seconded by B. Spencer

That the Board appoint WLS LLP Chartered Professional Accountants as the auditor for the March 31, 2027 fiscal year end.

CARRIED

6.2- Annual General Meeting Update – Thursday, August 20, 2026

The Board discussed the details of the upcoming AGM.

T. Molle left the meeting at 21:21hrs and returned to the meeting at 21:23hrs.

R. Smith left the meeting at 21:24hrs and returned to the meeting at 21:27hrs.

6.3- Recognition of Retiring Board Members

The Board directed Administration to select tokens of appreciation for the retiring Board members to be presented at the AGM.

M. Hawthorne left the meeting at 21:46hrs and returned to the meeting at 21:51hrs.

7- Next Meeting

The next Board meeting will be the Organizational Meeting being held August 20, 2026 immediately following the Annual General Meeting in the TRC Board Room.

8- In Camera – Legal

Moved by R. Smith, seconded by G. Herriot

That the Board move into an In Camera session at 21:56hrs.

CARRIED

Moved by S. Williams, seconded by B. Spencer

That the Board meeting revert to the regular session at 22:04hrs.

CARRIED

Adjournment

M. Gerhardt adjourned the meeting at 22:06hrs.



Board Chairperson



Board Secretary