

Minutes – Board Meeting
Walter A. "Slim" Thorpe Recovery Centre Society
Thursday, June 18 2026, 17:45 hrs
Thorpe Recovery Centre – Board Room

Attendance: Marie Gerhardt, Sharon Williams, Gary Herriot, Mindy Hawthorne, Bev Spencer, Tami Molle, Roxanne Smith (via telephone)

Staff: Scott Abel, Interim CEO, Chad Sturge, Operations Director

Call to Order

Meeting called to order at 17:45 hrs by Chair M. Gerhardt

Quorum Met

Opening Prayer and Land Acknowledgement

S. Williams provided the Land Acknowledgement.

G. Herriot led the group in the Serenity Prayer.

3.1- Addition to the Agenda

Moved by M. Hawthorne, seconded by Bev Spencer

The Board move item 5.3 - *Capital Expansion Update* item to the first item on the agenda.

CARRIED

5.3- Capital Expansion Update

C. Sturge reported that the geo-tech report had been received, with the topographical survey to be completed. An option to pause the expansion project while a needs assessment is completed was provided as well as staging the project. The Board discussed options for future consideration.

M. Hawthorne left the meeting at 18:45 hrs and returned at 18:48 hrs.

S. Abel left the meeting at 18:48 hrs and returned at 18:50 hrs.

C. Sturge left the meeting at 18:52 hrs.

3.2- Adoption of Minutes

Moved by G. Herriot, seconded by M. Hawthorne

That the Board approve the minutes of the April 27, 2026, special meeting as presented.

CARRIED

Moved by T. Molle, seconded by B. Spencer

That the Board approve the minutes of the May 12, 2026, special meeting, with a correction to the time of the adjournment.

CARRIED

Moved by R. Smith, seconded by G. Herriot

That the Board approve the minutes of the May 21, 2026, meeting as presented.

CARRIED

Moved by G. Herriot, seconded by M. Hawthorne

That the Board approve the minutes of the May 28, 2026, special meeting as amended.

CARRIED

3.6- Declaration of Conflict of Interest

No conflicts of interest were declared.

4.1- Update CEO Position

M. Gerhardt provided an update on the CEO recruitment process.

4.2- Interim CEO Report

Moved by B. Spencer, seconded by S. Williams

That the Board accept the Interim CEO Report as presented.

CARRIED

4.7 OH+S Minutes

Minutes of May 13, 2026 received for information.

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4.9- Governance Committee Reportd

Board Self Evaluation – Tabled to next meeting

4.10- Board Development Committee Report

M. Gerhardt reported there have been several board applications received via the on-line application portal.
The Committee will be scheduling candidate interviews.

4.11- Communications Committee Report

A draft of the Summer "Buzz" newsletter was provided to all board members and the leadership team for review. It will be distributed in the next week.

5- Action Items from Previous Meeting(s)

- 5.3 moved to beginning of meeting

6.1- Capital Replacement

The Board was updated on two cost increases on approved capital projects:

- Server replacement has an increase cost of \$3,695 due to increased licencing fees
- Door project has a hardware increased cost of \$19,680 due to the push bars requiring an opening delay rather than an immediate release.

Information was provided on riding mower equipment – repair versus replacement.

Moved by G. Herriot, seconded by M. Hawthorne

**That the Board approve the purchase of a Toro riding mower from Agriterra for \$5,900, plus taxes and fees,
and that the Cub Cadet mower be sold, as is.** **CARRIED**

6.2- Annual General Meeting

In preparation for the AGM on August 20, 2026 the board discussed advertising and notification to members.

7- Next Meeting

The next regular Board meeting will be held Thursday, July 16, 2026 at 17:45 in the TRC Board Room.

8- In Camera - Personnel / Legal

Moved by S. Williams, seconded by T. Molle

That the Board meeting move into an In Camera session at 21:25 hrs. **CARRIED**

Moved by T. Molle, seconded by G. Herriott

That the Board meeting revert to the regular session at 21:48 hrs. **CARRIED**

Adjournment

Moved by M. Hawthorne, seconded by T. Molle

That the meeting be adjourned at 21:49 hrs.


Board Chairperson


Board Secretary